



# Office of Budgets Salary Raise Exercise (SALX) Access Form

Application for:

New Access

<input type="checkbox"/> Lead
<input type="checkbox"/> Assistant

Name  Phone Number

Campus Address  Email Address

Org/Dept.  CSU ID  eID

SALX access needed for (check one):

College or Administrative Unit of

**OR**

- Org/Dept Name and Nbr.
- Org/Dept Name and Nbr.
- Org/Dept Name and Nbr.
- Org/Dept Name and Nbr.

Applicant Signature

Date

Dept. Head or Business Officer Signature

Date

I understand that the data contained in SALX is confidential. The access I am requesting is for use in performing my job duties. I agree that my username and password will not be shared and I am responsible for any access logged against my eID. In using my eID and password I will follow the policies and procedures of the University. If I terminate employment with the University or my department, I will notify the Office of Budgets. **Upon completion of the form, send to: Office of Budgets, 318 Administration Building, 1080 Campus Delivery.**

OOB Approval

Date

Role

IS Approval

Date